



I. Name

The league shall be known as “Ore City Youth Sports Association”, herein referred to as the “League”, the “Association”, or “OCYSA”, a member of Diamond Youth Baseball and Softball, ASA, and FASA. The League has been established as a non-profit corporation under the laws of the State of Texas.

II. Purpose

The purpose of the League shall be to organize and supervise the playing of baseball and softball under specialized rules and regulations, to secure suitable and adequate financial backing for these purposes, and to won, lease, or otherwise obtain the use of suitable playing facilities and equipment for these purposes.

III. Official Statement of Policy

It is the policy of the Ore City Youth Sports Association to promote the development of strong character, a right attitude, a sense of responsibility and citizenships in children, using the game of baseball as a vehicle. It is the purpose of the Ore City Youth Sports Association to achieve this goal through fair play, good sportsmanship, and congenial fellowship, with adult leaders providing the example while attempting to limit injury caused by over exertion. The adult leaders shall teach the fundamentals of baseball and softball to all players and try to instill a love for the game. These goals shall be first and foremost with winning as a secondary goal.

- a. All participating members in Ore City Youth Sports Association shall hold the “integrity of the game” in high regard. It is strictly against the policy of Ore City Youth Sports Association for any person, either as a participant or a spectator, to engage in arguments, to use abusive language, to harass umpires, or to exhibit any behavior, not in concert, with the general intention of this policy statement. All team caches, players, parents, and other adults are required to abide by the policy statement.
 1. Violators shall be subject to disciplinary action defined in policy and procedures.

NOTE:

Ore City Youth Sports Association and OCYSA are interchangeable within these documents.

IV. Membership

Any grandparents, parents or guardians of active players, active team or financial sponsors, or active volunteer adult leaders shall be considered members of the Association. For purposes of this provision, "active" shall mean actual participation during the prior season and parents or guardians registering a player for the first time. Membership is restricted to those who are at least eighteen (18) years of age and excludes anyone who may have been specifically banned from the League by its Board of Directors. All Board members, managers/head coaches and assistant coaches shall be eligible members of the association. The Board of Directors reserve the right to grant exceptions to this rule.

- a. The League shall not discriminate based upon age, sex, gender, national origin, race, or religion.

V. Policies of League

a. Welfare of Young People

It shall be the policy of the League to conduct its activities so the physical and moral welfare of the young people, for whose benefit it is organized, shall remain paramount and all matters of policy shall be determined on that basis.

b. Conflict of Interest

No person who is a member of or who is employed by or who is any way connected with the League shall receive any personal financial benefit therefore beyond the reasonable value of services in carrying out the purpose, for which, the League has been organized.

c. Sponsors and Advertising

1. To secure suitable and adequate financial backing, to carry out the purpose of the League, it shall be the policy of the League to permit only such sponsorship as is consistent with the purpose for which the League is organized and to select sponsors who are interested in the Association solely or principally as a means of contributing to the welfare of young people.
2. It shall be the policy of the League to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with the League or any of its programs. It shall further be the policy of the League to prohibit the use or consumption of alcohol, tobacco, or any prohibited substances during any League function including, without limitation, practices, games, tournaments, and social functions.

d. Coaches and Players

All League coaches and players shall always promote and maintain good sportsmanship, including League practices, games, and any additional League functions. Coaches shall comply with the Ore City Youth Sports Association coaches' and parents' code of ethics, and any additional League

rules set down by the Board. Coaches shall treat all League officials and umpires with courtesy and respect. Players are expected to treat all coaches, League officials and umpires with courtesy and respect.

e. Disciplinary Guidelines

Enforcement of playing rules at League games shall be the sole responsibility of the umpire(s) who have been assigned to the game. Enforcement of additional League conduct rules shall be the joint responsibility of the Commissioners, Vice President, and umpire(s), assigned to that game, any Board member present, and any League official who has been given authority by the Board.

1. Violations of conduct rules for coaches and players include, but are not limited to, the following:
 - Fighting
 - Foul Language
 - Derogatory remarks made to umpires, coaches, or League officials
 - Improper decorum in the dugouts or on the fields
 - Cheating or fraud of any kind
 - Destruction of League or City Property
 - Continued use of improper equipment or wearing of an improper uniform after being warned
 - Malicious conduct of any kind
 - Un-sportsmanship like conduct
2. If a coach, player, or fan is ejected from a game, for any of the aforementioned violations, he/she must leave the playing field immediately. (A coach or fan can only return to the field to pick up a player once the game is completed.) Failure to act accordingly will result in the forfeiture of the game, and possible suspension from the League.
3. Additionally, the League may pursue criminal trespass charges if the police are required to remove someone from the park.

f. Player Draft Procedures

The general membership shall determine player draft type (open or closed) by a majority vote of the OCYSA members at the general membership meeting. The draft, depending on type, shall follow the procedures and rules determined by the OCYSA Policies and Procedures.

VI. Annual and Special Membership Meetings

There shall be an annual membership meeting in November, December, or early January of each year. The time and place shall be determined by the Board of Directors. Notice of such meeting shall be made at least ten (10) calendar days in advance. The manner of such notice to be determined by the Board of Directors in their sole discretion.

- a. Such notice, subject to Board approval, may be in the form of direct mail, newspaper, television, radio, internet, etc.

- b. The Board of Directors may call special membership meetings from time-to-time, with notice as provided by Texas law.
- c. Only those persons who are members of the League (see “IV. Membership” policy) and personally present at a membership meeting shall be eligible to vote; there shall be no proxy voting. A majority of those present and eligible to vote at a membership meeting, shall be required to conduct business, including the election of Board members. There shall not be any quorum requirements for a membership meeting, either annual or special.
- d. A Board member must introduce any items for the membership meeting agenda.

VII. Board of Directors of Ore City Youth Sports Association

The Board of Directors shall be elected by OCYSA’s voting members. Voting members are defined, earlier in this document, as person(s) with a vested interest in OCYSA. All general session voting shall be closed ballot.

- 1. Eligibility for the Board of Directors for OCYSA requires the person to be the grandparent, parent, or legal guardian of a child participating in OCYSA. Couples, married or otherwise, shall not be allowed to serve as Board members at the same time, unless no other person(s) is available and shall be subject to approval of the other current Board members.
- 2. The Board of Directors for OCYSA shall consist of no less than nine (9) members and no more than thirteen (13) members. The Board shall consist of the President, Vice President, Secretary, Treasurer, Commissioner(s) to cover age groups, Equipment Manager, Concession Coordinator, Fundraiser Coordinator, Field Maintenance, and Field Coordinator. All members of the Board shall be eligible for re-election. The prior Board shall determine, immediately prior to the annual membership meeting, the total size of the Board for the following year.
- 3. A quorum for the conducting of all business, except as specifically otherwise set forth herein, shall be at least fifty-one percent (51%) of the board.
- 4. The Board, at its discretion, may remove any Board member upon the affirmative vote of two-thirds of the sitting Board, at the time, such issue is brought before the Board for a vote. For purposes of removing a Board member, the quorum required to conduct such business shall be increased from fifty-one percent (51%) to sixty-six and two-thirds percent (66.66%)
- 5. The Board may fill vacancies, on the Board, at any regular Board meeting by a majority vote thereof, with the exception, of the annual general membership meeting election of Board members. A vacancy shall be filled within twenty-one (21) days.
- 6. At the annual membership meeting, the general members shall elect its board members, of members that are up for re-election.
- 7. The Board shall meet at least quarterly or as often as needed to handle League business. The time and place for such meetings shall be determined by the President and shall be made known to all Board members with at least one (1) day notice, oral, telephonic, or written. Any association member may attend a Board meeting; however, membership participation shall be at the discretion of the Board. Furthermore, the Board may convene, in executive session, to discuss or resolve such matters which the Board, in its discretion, believes to be legal or personal and should be held confidentially.

8. Board members may carry written proxies for non-attending Board members for specific votes. Phone votes or meetings may be accepted, at the discretion of the President.
9. The Board shall have full authority and discretion to make all policy, set budget, and implement the on-going business of the League consistent with the Bylaws. Without limiting the generality of the foregoing, the Board shall have the power to:
 - Purchase or otherwise acquire for the League any property. Right or privilege which the League is authorized to acquire, by the price of consideration and upon such terms as the Board may deem appropriate.
 - Appoint, remove, or suspend subordinate agents or volunteers, and to determine their duties and fix their salaries, if any.
 - Determine the composition of a sub-committee to deal with the particulars of the local tournament or tournament teams, if any.
 - Determine who shall be authorized on behalf of the League to sign bills, notices, receipts, acceptances, endorsements, checks, releases, contracts, and any other instrument. Without further action by the Board, the President and Vice President are so authorized.
 - Delegate any powers of the Board to any agent of the League, with any powers, as the Board may see fit to grant.
 - Suspend, discharge, bar or otherwise discipline any Member, manager, coach, player, parent, League official, umpire as well as other related people as needed, with refund, whose conduct is considered detrimental to the best interests of the League.
 - Set registration fees and award scholarships.
 - Generally, do all such lawful acts and take actions as may be necessary and proper.

VIII. Financial Policy

The Board shall decide all matters pertaining to the finances of the League, bearing responsibility to conduct the financial affairs of the League in prudent business-like manner. The Board shall institute policy relative to the preparation and acceptance of an annual budget, and periodic and annual presentation of financial reports, and an annual audit of the books of the League. Audit committee shall be three (3) association member, not on the Board of Directors, to be appointed and approved by the Board. The President, Secretary and Treasurer shall be present to answer any questions of the Audit panel. The present Board members shall not actively participate in the audit.

1. No office shall be permitted to expend any dollar amount, on any item or task, without the majority approval of the Board.
2. All purchases should be made by check. All checks shall require two signatures, eligible signatures, shall be the OCYSA President, Vice President, Secretary or Treasurer for the checking account. Concession Coordinator is in-charge of the concession stand account and may be subject to review of financial statements at any time by the Board of Directors.

- a. Any two combinations of these will be acceptable with the set limitations. The Secretary and Treasurer shall maintain the Baseball account and the Concession Coordinator shall maintain the Concession account.

IX. Fiscal Year

The fiscal year of the League shall be fixed by the Board of Directors from time to time, subject to applicable law. The initial fiscal year begin on January 1st and hall end on December 31st.

X. Duties of Offices

A. President

It is the President's primary responsibility to direct the OCYSA program in the manner which will result in a positive recreational outlet being provided for as many participants as possible. In addition, the President is to encourage every person affiliated with the program to abide by the rules of Diamond Youth Baseball and Softball, OCYSA, ASA and FASA good sportsmanship and the policies set forth by the OCYSA statement of policy.

Description of duties:

1. Preside at all meetings of the Board of Directors.
2. Sign any, and all, contracts and countersign checks written by the Treasurer.
3. Ensure compliance with all Diamond Youth Baseball and Softball, ASA, and FASA rules and regulations and all local league rules, regulations and matters of policy and procedure.
4. Serve as ultimate arbiter in any disputes or protests concerning rules and regulations in the absence of a committee established by the Board of Directors for the purpose of resolving such disputes.
5. Assign duties to members of the Board of Directors including special assignments to officers and volunteers.
6. Run background checks, with the assistance of the Vice President and Secretary, on all elected Board members, coaches, assistant coaches, and any other personnel deemed necessary and present findings, if any, to the Board.
7. Conduct annual meetings which involve managers, coaches, and officers to reinforce the purpose of the program and review current rules and regulations.
8. Participate in public relations activities which may include appearances before civic groups, schools, and government officials.
9. Represent the local league in district meetings, state meetings, and all other official functions of Diamond Youth Baseball and Softball, ASA, and FASA.
10. Recommend annual and long-term objectives to the Board of Directors for consideration and action. These may include program expansion, park improvement, public relation activities, and any other objectives which may have a positive impact on the local league program and the community.
11. Assist in all Ore City tournaments as needed.

B. Vice President

It is the Vice President's primary responsibility to assist the President in the direction of the local Diamond Youth Baseball and Softball, ASA, and FASA programs. The Vice President is to assist in managing the affairs of OCYSA and act on additional duties when requested by the President and perform any additional duties pursuant to this office.

Description of Duties:

1. Assume any, and all, duties normally reserved for the President in his/her absence. In the event a temporary absence of the President should become permanent, by resignation or removal from office, the Vice President shall assume the office permanently. If the Vice President does not assume the position of the President, then he/she must resign from office.
2. Assist the President in any duties deemed necessary by the President.
3. Attend to any, and all, annual awards for the past season's activities.
4. Obtain suitable umpires for the League as directed by the Board.
5. Manage all training and scheduling of umpires.
6. Report any violations or expulsions, reported by umpires, to the Board of Directors.
7. Attend to Diamond Youth Baseball and Softball, OCYSA, ASA, and FASA publicity.
8. Investigate the dropping of any, and all, players with the assistance of the Association Commissioner.
9. Consider all complaints relative to umpires and make suitable recommendations to the Board.
10. Countersign checks written by the Treasurer if the President is unavailable to sign.
11. Assist in all Ore City tournaments as needed.

C. Secretary

It is the Secretary's primary responsibility to keep a record of all meetings of the Board of Directors. Issue notice of all meetings at the request of the President.

Description of duties:

1. Have custody of the Articles, Bylaws, minutes, and all other records of the Association.
2. Be responsible for all correspondence on the behalf of the Association, except the sponsors letter of appreciation.
3. Issue notice of all meetings as the request of the President.
4. Keep notes of all meetings to be typed and distributed to Board members for approval at the next regular meeting.
5. Acquire liability insurance for players and Board members. Liability insurance for players, Board members, and other volunteers is not optional, and must be acquired each year.
6. Provide the Commissioners of Diamond Youth Baseball and Softball, ASA, FASA, the State District Directors with the proper OCYSA address.
7. Submit a financial report at all regular meetings and at such other times as may be requested by the President.
8. Transmit all records and correspondence to any person, elected to succeed him/her, in that office.

D. Treasurer

It is the primary responsibility to oversee all aspects of the OCYSA finances. The Treasurer shall sign all checks, provide financial statements, and perform any additional duties pursuant to this office.

Description of duties:

1. Shall receive and disburse all funds with the approval of the Board.
2. Keep an accurate account of all funds received and disbursed for the Association.
3. Attend to the payment of annual franchise fees.
4. Acquire liability insurance for players and Board Members. Liability insurance for players, Board Members, and other volunteers is not optional, and must be acquired each year.
5. Submit a financial report at all regular meetings and at such other times as may be requested by the President.
6. Promptly pay all valid billings of the Association while taking advantage of any, and all, available discounts.

E. Commissioners; Baseball, Softball and 14U

There shall be one for Commissioner for each group, as determined by the Board for that season. It is the Commissioner's primary responsibility to ensure all teams have equal opportunity in the selection of players. The Commissioners are responsible for maintaining compliance with the Diamond Youth Baseball and Softball, ASA, and FASA, any additional affiliated program's rules, regarding the number of players, players ages, player selection, player registration, and perform additional duties pursuant to the office. The Commissioners shall help prepare the annual local League schedule giving due consideration to church and school functions. Also, shall perform any other duties pursuant to this office.

Description of duties:

1. Provide the Vice President and all head coaches with Diamond Youth Baseball and Softball, ASA, and FASA affiliated programs official rule books at the beginning of each new season.
2. Distribute the following items to managers/head coaches at appropriate times; season schedules, pictures, trophies, and any other forms or flyers, as directed by the Board.
3. Obtain trophies for tournaments, as needed.
4. Provide player information to coaches at the player draft meeting.
5. Assure compliance with the Official Diamond Youth Baseball and Softball, ASA, and FASA rules regarding age requirements and number of players.
6. Ensure compliance with any, and all, local League rules including player selections, seeking assistance from the President as necessary.
7. Investigate the reasons for dropping any, and all, players by a team manager with the help of the Vice President. OCYSA does not allow teams to drop a player unless the player quits voluntarily.
8. Represent any player and/or parents in disputes with managers and coaches, or other Association officials.
9. Conduct the draft and assigning of players.
10. Work with the tri-county leagues to prepare annual league schedules.
11. Ensure all teams give practice schedules consideration to church and school functions.
12. Appoint League Commissioners, as needed, for local tournaments.

13. Attend to non-payment of registration fees.
14. Assist in all Ore City tournaments, as needed.
15. Assist Vice President, as needed.

No scheduled, or voluntary practices, or games during STAAR testing weeks.

F. Equipment Manager

The primary responsibility of the Equipment Manager is to ensure all equipment is properly maintained, complies with Diamond Youth Baseball and Softball, ASA, and FASA rules, and is in proper working order to ensure that safety of all players. Maintain an accurate inventory of equipment and perform any additional duties pursuant to this office.

Description of duties:

1. Fill and distribute equipment bags for each team manager at the start of each season,
2. Distribute balls as required for all League games or arrange for accessible storage of balls.
3. Empty and clean all equipment bags and take inventory of the equipment during the off season.
4. Notify team managers of fund amount available per player for uniforms and the place to purchase (to be determined by the Board). Notify managers any cost overrun shall be the sole responsibility of the manager for collecting to repay association. Assist managers with uniform selection and distribution if needed.
5. Acquire new equipment for players, as needed, each season with funds issued by the Treasurer.
6. Dispose of improper or damaged equipment.
7. Purchase and maintain an inventory of field chalk with funds obtained from the Treasurer.
8. Collect all equipment at the end of the regular season with the exceptions of All Star teams. The All-Star team's equipment shall be collected when all tournament play is completed.
9. Change the lock on the field house after the season is completed. Issue four (4) new keys to President, Vice President, Secretary, and self. Issue new keys to managers/head coaches and necessary personnel at the beginning of each new season.
10. Assist in all Ore City tournaments, as needed.

Any purchases must have prior approval from the Board

G. Concession Coordinator

The Concession Coordinator shall be responsible for any, and all, concession stand season operations, including all tournaments, all financial responsibilities and perform any additional duties pursuant to this office.

Description of duties:

1. Ensure proper availability and operation of concession stand.
2. Maintain the concession monies and banking account
3. Sign written checks for concession needs and obtain counter signature.

4. Promptly pay all valid billings of the concession stand while taking advantage of any and all available discounts.
5. Provide a financial statement of concessions account at each regular Board meeting.
6. Acquire all needed products and personnel for proper concession stand operation.
7. Maintain properly supplied first aid kit, including zip-lock bags for ice packs. To be kept in the concession stand.
8. Assist in all Ore City tournaments, as needed.
9. Assist President, as needed.

Any purchases must have the prior approval from the Board

H. Fundraiser Coordinator

The Fundraiser Coordinator shall initiate and oversee all fundraising activities and perform any additional duties pursuant to this office.

Description of duties:

1. Research new fundraising activities.
2. Issue and collect product for fundraising activities.
3. Collect money from fundraising activities and turn into the Treasurer.
4. Maintain records and receipts of fundraising activities.
5. Coordinate and communicate an action plan.
6. Generate parent involvement.
7. Assist in all Ore City tournaments, as needed.
8. Assist President, as needed.

*** All fundraisers must be presented to the Board for prior approval***

Field Coordinator

The Field Coordinator shall oversee the usage of all League fields and perform any additional duties pursuant to the office.

Description of duties:

1. Maintain a schedule of each field's availability.
2. Communicate and coordinate with the appropriate OCYSA members and outside Associations that wish to use the OCYSA fields.
3. Assist in all Ore City tournaments, as needed.
4. Assist President, as needed.

J. Field Maintenance

The primary responsibility of the Field Maintenance is maintaining the League facilities. So, they remain in acceptable working condition. As well as perform any additional duties pursuant to this office.

1. Monitor the League facilities.

2. Maintain record of repairs and needs.
3. Communicate with OCYSA when repairs are needed, and if outside of the League's capabilities.

*****NOTICE*****

All OCYSA Board members shall complete all designated duties to the best of their ability. If any Board member is unable to complete any duty, he/she shall notify the President of the Association. The President shall delegate the duties to available Board members, if temporary. It is important the Board operates together to achieve its goals set forth each year.

XII. Code of Ethics

All Board members, coaches, parents, and players shall be charged to uphold these Cod of Ethics, as follows:

A. Coach Code of Ethics

- I hereby pledge to live up to my duty as a COYSA Coach by following the Coach Code of Ethics.
- I will place the emotional and physical well-being of my players ahead of my personal desire to win.
- I will treat each player as an individual, remembering the large range of emotional and physical development for the same age group.
- I will do my best to provide a safe playing situation for my players.
- I promise to review and practice the basic first aid principles needed to treat injuries of my players.
- I will do my best to organize practices that are fun and challenging for all my players.
- I will lead by example in demonstrating fair play and sportsmanship to all my players.
- I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol. I will refrain from their use at all youth sport events.
- I will be knowledgeable in the rules of each sport that I coach, and I will tach these rules to me players.
- I will use appropriate coaching techniques for each of the skills that I teach.
- I will remember that I am a youth sports coach, and that the game is for youth-not adults.

B. Parent and Member Code of Ethics

- I hereby pledge to provide positive support, care, and encouragement for my child participating in youth sports by following this Parent and Member Code of Ethics Pledge.
- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice, and youth sports event.
- I will place the emotional and physical well-being of my child ahead of a personal desire to win.
- I will insist that my child play in a safe and healthy environment.

- I will support coaches and officials working with my child, to encourage a positive and enjoyable experience for all.
- I will demand a sports environment for my child that is free of drugs, tobacco, and alcohol, and will refrain from their use at all youth sport events.
- I will remember that the game is for youth-not adults.
- I will do my very best to make youth sports fun for my child.
- I will ask my child to treat other players, coaches, fans, and officials, with respect regardless of race, sex, creed, or ability.
- I promise to help my child enjoy the youth sports experience by doing whatever I can, such as being a respectable fan, assisting with coaching, or providing transportation.
- I will require that my child's coach upholds the Coach's Code of Ethics.

C. Player Code of Ethics

- I hereby pledge to be positive about my youth sports experience and accept responsibility for my participation by following the Player Code of Ethics Pledge.
- I will encourage good sportsmanship from my fellow players, coaches, officials, and parents at every game and practice by demonstrating good sportsmanship.
- I will attend every practice and game that I can, and will, notify my coach if I cannot.
- I will expect to receive a fair and equal amount of playing time.
- I will do my very best to listen and learn from my coaches.
- I will treat my coaches, other players, officials, and fans with respect regardless of race, sex, creed, or abilities, and I will expect to be treated accordingly.
- I deserve to have fun during my sports experience and will alert parents or coaches if it stops being fun!
- I deserve to play in an environment that is free of drugs, tobacco, alcohol and expect adults to refrain from their use at all youth sports events.
- I will encourage my parents to be involved with my team in some capacity because its important to me.
- I will do my very best in school.
- I will remember that sports are an opportunity to learn and have fun.

*****Code of Ethics adopted from the National Youth Sports Coach's Association*****

XIII. Amendments

These bylaws may be amended by a majority vote of the OCYSA members at the general meeting.

XIV. Indemnity

- A. Any person made a party to any action, suit, or proceeding, by reason of the fact that he, his testator or interstate representative is or was a Director, Governing Board member, officer, or employee of the Association, or of any association in which he/she served as such as the request of the Association, shall be indemnified y the Association against reasonable expenses, including such attorney's fees actually and necessarily incurred by him/her in connection with the defense of such action, or proceeding, or in connection with any appeal therein, except in relation to

matters as to which it shall be adjudged in such action, suit, or proceeding, or in connection with any appeal therein that such officer, Director, Governing Board member, or employee is liable for negligence or misconduct in the performance of his/her duties.

- B. The foregoing right of indemnification shall not be deemed exclusive of any other rights to which any officer, Director, Governing Board member, or employee may be entitled apart from the very provisions of this section.
- C. The amount of indemnity to which any officer, Director, or Governing Board member may be entitled shall be fixed by the Board available, the amount shall be fixed by arbitration pursuant to the then existing rules of the American Arbitration Association.

XV. Discrimination Not Permitted

In rendering its functions and in exercising its purposes, the association shall not practice or permit discrimination on the basis of sex, race, national origin, religion, physical handicap, or disability.